

State Policy Submission Form
Mock State
Department of Child and Family Services

Item 1: Timeliness of Initiating Investigations of Reports of Child Maltreatment

Summary of State Policy Requirements	Location of Related Information in Case File
<p>Requirements for Initiation of Investigations:</p> <ul style="list-style-type: none"> • Priority 1 investigations are initiated within 24 hours of receipt of maltreatment report. • Priority 2 investigations are initiated within 72 hours of receipt of maltreatment report. • Initiation is defined as face-to-face contact with the alleged child victim(s). 	<p>Hotline reports under “Child Abuse and Neglect Reports” tab</p> <p>Caseworker narratives</p>

Item 17: Physical Health of the Child

Summary of State Policy Requirements	Location of Related Information in Case File
<p>Each child in foster care has a complete physical examination by a qualified professional within 30 days of coming into care, unless the child had a complete physical within 60 days before entering care, and documentation of the examination can be obtained.</p> <p>Each child in foster care has a dental examination within 60 days of entering care, unless the child’s last dental examination was completed within 60 days before entering care, and documentation of the examination can be obtained.</p> <p>Children in foster care follow the recommended physical and dental examination schedule of the Early and Periodic Screening, Diagnosis, and Treatment (EPSDT) program.</p> <p>The child’s caseworker maintains a record in the child’s file of any medication required to treat chronic conditions like asthma, diabetes, etc. The record contains the dosage and frequency of the medication and is updated as changes occur.</p>	<p>Reports of physical, dental, vision, and other examinations under “Medical” tab</p> <p>Case narratives</p>

Item 18: Mental/Behavioral Health of the Child

Summary of State Policy Requirements	Location of Related Information in Case File
<p>Each child in foster care participates in a mental/behavioral screening or assessment within 45 days of coming into care to identify any mental health/behavioral issues/needs, as well as appropriate services to address such.</p> <p>The child's caseworker maintains a record of any psychotropic medications prescribed, including dosage and frequency, and updates the record as changes occur.</p> <p>Psychotropic medications are monitored for effect and dosage by the prescribing physician at intervals decided upon by the physician.</p> <p>If the child's caseworker has any concerns about the child's psychotropic medication(s), the caseworker is to bring those concerns to the child's prescribing physician for resolution.</p>	<p>Assessment or screening reports under "Mental/Behavioral Health" tab</p> <p>Caseworker narratives</p>